



MELVIN G. SPINKS
CIVIL TECH ENGINEERING, INC.
11821 TELGE ROAD
CYPRESS, TEXAS 77429

Re: Small Business Development Program Registration

March 26, 2018

Dear MELVIN G. SPINKS:

CONGRATULATIONS! Your application for registration as an approved Port Houston Small Business Enterprise (SBE) has been accepted. Your firm will be included in our Small Business Development Program Directory in our Small Business Compliance System. The registration is valid as long as your certificate is valid with **COH** expiring **02/28/2019** in the category of:

PROFESSIONAL SERVICES
ENGINEERING SERVICES

This registration covers only the company that is listed in this letter and on the attached certificate. It does not cover any other company with which you may be associated.

The expiration date which appears on this registration letter and attached certificate will be superseded by your Small Business "graduation" date.

If there are any changes regarding the information provided in the submission of the application to register for the Small Business Development Program, you must immediately (within 30 days of such changes) notify the Small Business Development Department in writing. Port Houston reserves the right to conduct a compliance review at any time to confirm eligibility. Small Business Development participation may be suspended upon findings of ineligibility.

The Small Business Development Program's office is located at the Port Houston Executive Office at 111 East Loop North, Houston, Texas 77029. If you have any questions or concerns in regards to your certification, please contact our **Certification Specialist, Natasha Ainsworth at 713-670-2418**. To inquire about upcoming business opportunities, projects, pre-bid meetings and/or bid deadlines, please visit our web-site at www.porthouston.com. Should you have any questions concerning the Small Business Development Program Policy and Procedures, a hard copy can be downloaded from our web-site.

Sincerely,

Gilda Ramirez
Senior Director

CIVIL TECH ENGINEERING, INC.

is registered as a

Small Business Enterprise

Effective Date: 03/26/2018

Expiration Date: 02/28/2019



PORT HOUSTONSM

A handwritten signature in black ink, which appears to read "Gilda Ramirez". The signature is written in a cursive style and is positioned above a horizontal line.

Senior Director
Small Business & Maritime Education